

MEETING MINUTES

ASQ SECTION 1412

January 29, 2009

The January 29, 2009, regular meeting of ASQ, Section 1412, was held at 6:30 PM at Nationwide Insurance. Cathie Harris, Section Chair, presided over the meeting. Marka Pepper recorded notes from the meeting.

Attendance:

Nationwide

- ❖ Kay Campbell

Owens Corning

- ❖ Tonna Clardy

B&W Pantex

- ❖ Bob Dotson
- ❖ Jim Gallagher
- ❖ Cathie Harris
- ❖ Randy Little
- ❖ Marka Pepper
- ❖ Darla Self
- ❖ Gary Sooter
- ❖ Jim Stevens

New Business/Announcements:

- Each person signed the meeting attendance sheet.
- Cathie gave special recognition to Irene Williams and Pam Davis for all of their help and support of Section activities. Irene continues to support the Section website, ASQ mail management, and communications services for the Lubbock leadership. Pam's work with Irene and ASQ Headquarters simplified the administrative functions of the Section. Even as she was leaving for Hobbs, NM, Pam recommended pursuing a tour of the Wal-Mart Distribution Center at Plainview.
- Tentative plans are to have a joint meeting with the Lubbock sub-section members and tour the Wal-Mart Distribution Center in Plainview, TX in April 2009.
- Cathie reported that the Section Treasurer submitted the Annual 1099 Report to ASQ Headquarters as required during January.
- Discussed the ASQ Survey for Customer Satisfaction, which is to be completed by February 15. Cathie solicited all members to support the study. The deadline has been extended to February 15, so there's plenty of time to respond. Visit <http://asqgroups.asq.org/sectionvolunteercommunity> and open the first file under This Week on the home page. Participants will be entered into a drawing to win one of four 2009 ASQ World Conference on Quality Improvement registrations (a \$925 value). The Conference is May 18-20, 2009 in Minneapolis, MN.
- The Section could send some one to the World Conference on "Continuous Improvement". Suggested Cathie Harris, Bob Dotson. Recommendations were made to review the World Conference program as well as other

MEETING MINUTES

ASQ SECTION 1412

January 29, 2009

- potential conference options. Jim Gallagher, always the optimist, suggested seeing if we win a free registration.
- Tonna (Owens-Corning) mentioned that another ASQ conference is being held at the beginning of March in Orlando, Florida.
 - Need to start working on nominations for 2009-2010 section positions.
 - Start making contacts (phone calls, emails, etc.) in January/February.
 - Marka Pepper – Nomination chair for 2008-2009.**Action: Marka to send out the list of current position holders.**
 - Needing a certification exam proctor
 - Exams typically held at Owens-Corning
 - Karen Morris and Tom Otto were suggested as potential exam proctors.**Action: Cathie will make contacts to solicit a replacement for Howard Allen.**
 - Suggested joint meeting with PMI in May 2009. B&W Pantex (Karen Taylor and Cathie Harris) are coordinating this activity.

Program Presentation:

Randy Little with B&W Pantex presented “Continuous Improvement.” Randy is a Preventive Maintenance Specialist in the Maintenance Division and has many years of experience with maintaining electronic systems. His discussion of ‘maintaining product quality when you don’t make the product’ was very interesting and provided real-life examples that highlight the benefit of tracking and trending system reliability.

The meeting was adjourned at 7:30 p.m.

The next meeting is scheduled for February 19, 2009, 6:30 pm at Nationwide Insurance in Amarillo. Wade Johnson, Bell Helicopter Textron, is the featured speaker.

Meeting minutes approved:

s/ Cathie Harris

Cathie Harris
Chair

2/5/2009

Date